

Millcreek Canyon Camps Leaders Guide

PURPOSE

This guide helps Scout leaders and parents prepare to attend Cub summer camp in the Millcreek Canyon. If you have additional questions or need assistance contact the Camp Desk at 801-582-3663.

OUR CAMPS

Cub Scout Options

Tigers, Wolves, Bears and girls age 7-9

Imagination Option (2-day experience) \$47

Construction Junction

Theme: Building, Engineering, Imagination

Sister Camp: Dragon Masters

Dragon Masters

Theme: Nature, Fantasy and Dragons

Sister Camp: Construction Junction

Adventure Option (2-day experience) \$47

Fort Frontier

Theme: Old West, Native American Culture

Sister Camp: Cub Shire

Cub Shire

Theme: Values, Science as Magic, Nature

Sister Camp: Fort Frontier

Webleos Scouts

Webelos Adventure Hollow (Two-day program) \$47

Theme: Webelos Adventures, Scout Skills

Specialty Programs

Twilight Camps – Tigers, Cubs, Webelos and girls age 7-9 enjoy the same great programs as day camp, only in the evening when weather is cooler and it is easier to arrange for parents and leaders to attend. **\$47**

Mad Science Camp – One-evening S.T.E.M. camp for Tigers, Cubs, Webelos and girls age 7-9. Fun, hands-on activities that fulfill adventure activities and get campers excited about science and math. **\$30**

Aquatics Camp – One evening of water fun for Tigers, Cubs, Webelos and girls age 7-9. Pool, Boats, Fishing and Water Science. **\$30**

Shooting Sports Camp – Three-hour mini-camp that qualifies participants for the Cub Scout Shooting Sports Level 1 (patch) and 2 (pin) Awards in BB-gun, Archery and Slingshot. Open to Tigers, Wolves, Bears, Webelos and girls age 7-10. **\$20**

BounceBack – Back for 2017. Any youth who attends a regularly priced council camp during the summer may return to any Millcreek Canyon camp for a special low price. Date restrictions apply. Space is limited. See website for pricing and details.

CAMP POLICIES AND PROCEDURES

Camp Fees – Camp fees include admission to camp programs, use of camp facilities, equipment, materials, parking and canyon access fees. Leaders and parents attend for free. A **\$10 per-youth, non-refundable deposit** is required at the time of registration. Camp fees are due in full by April 1, 2017. A **late fee of \$3** per youth will be assessed for registration or payments made within one week of your first day of camp.

Registration – Registration opens December 1st. You may register online at <https://www.saltlakescouts.org/camps> or by phone via the Camp Desk (801-582-3663).

Council Refund Policy

- Qualified camp refunds are sent to a unit's sponsoring institution.
- The \$10 per-youth deposit fee is NOT refundable.
- Cancellations or refunds requested prior to May 31 will be refunded at 100% less the per-youth deposit.
- After May 31, all qualifying refunds will be 50% less the per-youth deposit until one week prior to your first day of camp.
- No refunds after one week prior to your first day of camp.
- Due to administrative costs, we will not issue refunds for less than \$25.00.
- Requests for refunds MUST be on the Refund Request form (available on the council website www.saltlakescouts.org under Forms and Materials.)
- Refund requests will be handled in the service center by the Director of Camping and/or the Camp Desk Personnel until the Friday prior to your first day of camp.

Adult Leadership – Youth protection guidelines require that at least two adults accompany youth to camp. One should be a registered Scout leader, age 21 or older. The other may be a Scouter, parent, or other adult age 18 or older. Additional leadership is recommended for larger groups.

Dress and Uniforming – It is important that participants are properly attired for camp. Prepare for the elements (long sleeved-shirts and hats for the sun; sturdy, closed toe shoes for the rough terrain; jackets or sweaters for cool mornings or evenings; lightweight poncho for rain). The camp experience is enhanced when Scouts and leaders wear the uniform. Either the Cub Scout uniform or a pack t-shirts are appropriate for camp. ***Units may pre-purchase our Millcreek Canyon activity uniform t-shirt and they will be waiting for you when you arrive at camp. Available in a variety of colors, they will be imprinted with your pack number. Call the camp desk for details.***

Required Forms

The following forms are required for each pack at check-in.

- Two rosters of the youth attending camp. One will be turned in at check-in, the other will be retained by leaders. Please include each youth's legal name, address, phone number, and birth date.
- Receipts that confirm registration and payment.

The following form is required for *each youth and adult* at check-in:

- Annual Health and Medical Record (Parts A and B). Leaders will retain the health forms, carry them with them while at camp and be prepared to produce them in the case of medical emergency. A copy of this form is provided in the back of this guide.

Advancement – The requirements covered at each camp are posted on the council website and will be provided to leaders by e-mail. Some requirements will need to be completed prior to attending camp.

Meals – Each pack is responsible for their own meals at camp. The trading posts carry candy and snacks but do not provide any substantive food. There are no refrigeration or cooking

facilities provided. Come prepared to feed your youth and leaders. It is recommended that individual lunch container be labeled and that you bring a cooler to keep perishable foods cool.

Arrival and Parking – Parking space is limited. Carpooling is strongly suggested. The road up Millcreek Canyon is narrow and busy. Please be careful and courteous. Prior to your camp day, you will receive an e-mail with instructions and a map. If you have *any* questions or do not receive the e-mail, please call the Camp Desk (801-582-3663).

Check-In – At check-in you will be asked to provide the following:

- Your unit number or sponsoring organization (For the LDS this is your ward).
- Pack rosters
- The number of youth and adults that are with your group that day
- Verification of payment and payment of any pending fees.
- Health forms

Daily Schedule – Each camp will provide you with a printed schedule of daily activities, map and other instructions.

Restroom Facilities – There **are no** indoor bathroom facilities in Cub Country. Port-a-potties are provided at each camp. They are pumped regularly; cleaned and stocked daily. Effort has been made to provide designated youth, adult and handicap-access KYBOs.

There **are** indoor bathroom facilities at Webelos Hollow. However, they are reserved for adult, staff and handicap use. Port-a-potties are provided for youth. Handwashing stations are available. Handwashing stations provide cold running water and soap. Campers use the open-air method of drying.

Special Needs – As early as you can, please let your camp director know if you have a youth or adult with special needs. Our policy is to explain the program and challenge that a day at camp presents and let youth and leaders make a decision about what they can do.

Knives – We sell pocket knives trading posts. There are two very important rules regarding youth purchasing and possessing knives at camp.

Rule #1 Youth may only purchase knives if they can produce a permission form signed by a parent or guardian. A copy of the permission form can be found under the “Forms” bullet on the Cub Scout Day Camps page.

Rule #2 All knives must be kept in the youth or leader’s pocket or backpack and may only be used at camp under the direct supervision of a leader or staff member.

Lost and Found – Each camp will have a central lost and found box. Before you depart for home, please check the lost and found. Items left in the lost and found will be held for two weeks and then donated to Deseret Industries or Goodwill. The exception to this will be Scout uniform parts, electronic equipment or jewelry. These items will be taken to the council office after two weeks and kept until September 1st and then donated.

Hazardous Weather – Our staff is trained in emergency and hazardous weather procedures. In case of such situation please follow their directions. There will be an emergency drill as part of the open ceremonies each day. The most common hazard is lightning. Our policy is that at the first manifestation of thunder or lightning all staffers and campers are put under cover until there have been no manifestations for 30 minutes. Staffers will do their best to continue programming under cover. Please cooperate for the safety of all.

First Aid -- Leaders are responsible for the initial first aid for the boys in their unit. First aid kits are available, but it is strongly suggested that each pack bring a first aid kit to take care of minor injuries. More serious injuries should be reported to the office immediately. The office is a quick walk from any point in camp and the canyon EMT may be contact by radio or phone.

Emergency Contact – Cell phone service is very spotty in the canyon and should not be relied upon for emergency calls. The best method for calling in and out of camp is the land line available in each camp. The phone number for the each camp is listed under the “Phone Numbers” button on the Cub Scout Day Camps page. This line is available for adults to make outgoing calls and a staff member is assigned to man the phone during the hours camp is in operation. Incoming calls will be greatly expedited if the caller knows your pack number, sponsoring organization, leaders name and camp you are attending.

Out of Bounds Areas – To help control erosion and to keep campers safe, the following rules have been established.

- Stay on the established trails (especially when hiking the mountain).
- Hiking or playing on the creek bank or in the creek is prohibited at all times.
- Hiking or playing on the hillsides that border the camp is prohibited at all times.

Trading Post – The trading post sells souvenirs, snacks, drinks, apparel, and Scout themed items. Cash, debit cards and credit cards are readily accepted at camp. Checks are accepted only with the approval of the trading post manager or camp director. Knives are available for sale, but will only be sold with the written permission of a parent or guardian.

Special Safety Concerns

Shooting and Archery Ranges – Our shooting ranges are staffed by trained adults and youth who are very safety conscious. Youth are required to listen to and follow instructions if they wish to participate. Adult leaders are asked to support the range safety officer and instructor in their efforts to keep the boys safe.

Swimming Pool and Taylor Lake – Camp Tracy’s pool and lake are operated by mature, responsible adults who are certified aquatics directors and lifeguards. Please help them keep your youth safe by following all their instructions.

Adult Responsibility – Adult leaders have a special role in camp safety and are expected to intervene in any situation they believe may compromise the safety of a staffer, youth, or leader. Staffers and youth are expected to defer to any adult with a safety concern. Report any safety concerns, near misses or accidents to camp administration immediately.

Customer Service – Your satisfaction is very important to us. Each leader will be given the opportunity to complete a satisfaction survey before they leave camp. We hope you will take the opportunity to give us a frank and honest appraisal. However, we hope that anytime you have a need or a concern you will let us know so we can remedy the problem. The best time to fix things is right away and we want to do that. So share your needs, concerns and especially your solutions with any staff member.

Forms

For your convenience, the following forms are included in this guide.

- *Annual Health and Medical Record (Parts A and B)*
- *Permission to Purchase a Knife*